

Report of the Assistant Director Citizens and Communities

Report to Outer East Area Committee

Date: 18th March 2014

Subject: Outer East Area Committee Business Plan 2013 -14

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Garforth & Swillington Kippax & Methley Temple Newsam Cross Gates & Whinmoor		
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

Summary of main issues

1. The report provides the 2013/14 Area Committee Business Plan which includes priorities agreed by Area Committee in September 2013; Area Committee Lead Members elected in 2013; and a framework for community engagement.
2. The plan details actions, programmes of work and projects delivered locally to address the identified priorities.

Recommendations

2. The Area Committee is asked to:
 - Sign off the business plan for 2013/14
 - Consider new priorities for 2014/15 need to be included in that plan which will be considered at the first meeting of the new municipal year.

1 Purpose of this report

- 1.1 The report presents the completed 2013/14 Area Committee annual Business Plan.
- 1.2 The report sets out key priorities and activities supported by Area Committee through its Well Being Budget, delegated roles and functions, and partnership arrangements.

2 Background information

- 2.1 In 2008, the Leeds Strategic Plan brought together the themes in the existing Vision for Leeds and Local Area Agreement, to provide an integrated framework for partners to tackle city wide priorities. To translate city wide priorities and outcomes to local improvement priorities, the Area Committee approved a three year Area Delivery Plan in June 2008. This is annually refreshed.
- 2.2 The Area Committee Delegated Functions and Priority Advisory Functions were approved by the Executive Board in June 2009; this approval was rolled forward with amendments only to the environmental delegations.
- 2.3 At the July 2011 Area Committee, Members approved a proposal to replace the Area Committee's Area Delivery Plan (ADP) with a new annual Business Plan that would reflect changes to the city and council planning and partnership framework and include local community engagement planning and actions. The Business Plan would continue to outline local priorities and actions for the Outer East and provide a framework for Wellbeing Budget spend.

3 Main issues

- 3.1 The Business Plan has been developed and is included at the end of this cover report as **Appendix 1**.
- 3.2 The Business Plan features:
 - Priorities and actions
 - Area Leads
 - A framework for community engagement

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 Area Committee has previously agreed the priorities and content of the Business Plan. The Business Plan incorporates the community engagement framework for Outer East Area Committee; actions/activities/projects to reflect the priorities identified for 2013/14; it also includes reference to Area Lead Members and their roles.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 Under equality legislation the Council has a legal duty to pay due regard to the need to eliminate and promote equality in relation to race, disability, gender, age, sexual orientation, pregnancy and maternity, and religion or belief.
- 4.2.2 Project work included in the Business Plan that support this legal duty includes: gardening scheme –age and disability; activities for young people and cricket coaching – age; older person’s week – age.

4.3 Council Policies and City Priorities

- 4.3.1 The themes in the proposed Business Plan will mirror the themes and priority outcomes at a city wide level and also reflect the delegated functions and priority advisory functions.

4.4 Resources and Value for Money

- 4.4.1 As outlined in the Function Schedule 2013/14, the Well Being budget delegated by Executive Board is used to finance projects which meet the needs of the Business Plan. Members of the Area Committee are keen that wherever possible the use of Well Being budget brings in additional match funding to the area.

4.5 Legal Implications, Access to Information and Call In

- 4.5.1 There are no specific legal implications concerning this report.

4.6 Risk Management

- 4.6.1 There are no specific risks identified as part of the Business Plan. However, any projects funded through Well Being budget do complete a section identifying risks and solutions as part of the application process.

5 Conclusions

- 5.1 The Area Committee requires a document to set out the key priorities for the year that links to city wide policies and provides a framework for the spend of the Well Being Budget.
- 5.2 The Business Plan has supported and contributed to changes already being put in place to the planning framework at a city wide level and continue to illustrate how the Area Support Team will support partnerships and local services in this process and continue to champion the role of the Area Committee.

6 Recommendations

2. The Area Committee is asked to:

- Sign off the business plan for 2013/14 (*appendix 1*)

- Consider new priorities for 2014/15 need to be included in that plan which will be considered at the first meeting of the new municipal year.

7 Background documents

7.1 None.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.